

BAY CITY CITY COMMISSION
Synopsis of Regular Meeting
August 18, 2025

The meeting was called to order by Mayor Christopher Girard at 6:00 PM.	or Christopher Girard. Excused: Commissioner Cordal Morris (arrived at 7:18), 1. Absent: None.
Commissioners Present: Laura Kubit, Craig Kokaly, Andrea Burney Obershaw, Benjamin Tenney, Alexander Dewitt, Christopher Runberg, and Joseph Charlebois, 7; May-	

The following items were approved:

- City Commission Minutes (8/4/25)
 - Accounts and Claims in the amount \$1,315,218.81 and Investments and Wire Transfers in the amount of \$368,823.96, less adjustments \$1,647.16 (8/11/25), and Accounts and Claims in the amount of \$778,553.47 and Investments and Wire Transfers in the amount of \$1,983,609.03 (8/18/25)
 - Payroll in the amount of \$1,417,527.50 (8/14/25)
 - Katie Caldwell on behalf of Bangor Township Parks and Rec Committee, permission to hold the Pickleball Palooza event, September 6, 2025, using Carroll Park
 - Five-year agreement renewal with Axon Enterprise, Inc., Scottsdale, AZ, for hardware and software related to Body Worn Cameras for public safety officers in the amount of \$55,346.36 for FY 26, \$57,560.23 for FY 27, \$59,862.64 for FY 28, \$62,257.14 for FY 29, and \$64,747.43 for FY 30. The total amount for the five-year agreement is \$299,773.80
 - Change Order No. 1 to the contract with Tresemer Concrete and Excavating, Fen-ville, MI, in the decreased amount of \$54,685.81 for the 2025 CDBG Sidewalk Replacement Project
 - Budget amendments in the amount of \$0 for the Fiscal Year 2025/2026 budget
 - Resolution directing the City Manager to develop a policy for the Department of Public Safety regarding the execution of serving warrants
 - Resolution regarding CDBG funding documentation for Birney Park
- Resignation from Commissioner Burney Obershaw was received.

Matthew Sous, Paul Kleinau, Gina Anayana, Kayla Harper, Valerie, Andrew Thibo-deau, Denise Davidson, John Davidson, Kenzie Colton, Lucas Brown-Truman, Richard Luczak, Jeff Reed and Bruce Eckhart spoke during public input.

A public hearing was held regarding ordinance amendment to the Code of Ordinances, Chapter 26 - Buildings and Building Regulations. No one came forward.

SPECIAL ORDER

Ordinance 2025-10

Be it Ordained by the City of Bay City: that the Code of Ordinances of the City of Bay City, Chapter 26, Building and Building Regulations, the following sections be amended as follows:

- Sec. 26-12. Director of building department.**
There is hereby created the position of building official. The building official shall be in charge and in control of the building department.
- Sec. 26-13. Inspectors and other personnel of building department.**
(a) The following inspectors shall be attached to the building department, and each inspector shall be charged with the enforcement of all ordinances and codes assigned to the department for enforce-ment; provided, however, such inspectors shall be primarily charged with the enforcement of the code or ordinance assigned to them individually as follows:
(1) Building inspector: Charged with the enforcement of the building code, section 26-26 et seq.
(2) Mechanical inspector: Charged with the enforcement of the mechanical code, section 26-231 et seq.
(3) Plumbing inspector: Charged with the enforcement of the plumbing code, sec-tion 26-111 et seq.
(4) Electrical inspector: Charged with the enforcement of the electrical code, sec-tion 26-91 et seq.
(b) The building official of the building department may assign primary responsi-bility for the enforcement of other ordinances and codes to the various inspectors. The various inspectors shall be directly sub-ject to and responsible to the director.
(c) Such additional personnel shall be assigned to the building department as shall be authorized by the city commission.

Sec. 26-27. Agency designated.
Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, P.A. 1972, as amended, the building official or his designee of the city is hereby designated as the enforcing agency to discharge the responsibility of the city under state Act 230, P.A. 1972, as amended. The city assumes responsibility for the ad-ministration and enforcement of said Act throughout its corporate limits.

Sec. 26-29. Designation of regulated flood prone hazard areas.
The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) entitled Bay County, Michigan (All Jurisdictions) and dated March 20, 2024, and the Flood

Insurance Rate Maps (FIRMS) panel numbers of Panel 0332F (MAP #26017C0332F, Panel 0333F (MAP #26017C0333F), Panel 334F (MAP#26017C0334F), Panel 0341F (MAP #26017C0341F), Panel 0342F (MAP#26017C0342F), Panel 0351F (MAP #26017C0351F), and Panel 0352F (MAP#26017C0352F). all dated July 31, 2024, are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be part of Section 1612.3 of the Michigan Building Code, and to provide the content of the “Flood Hazard” section of Table R 301.2(1) of the Michigan Residential Code.

Sec. 26-41. Agency designated.
Pursuant to the provisions of the Michigan Residential Code, in accordance with sec-tion 8b(6) of Act 230, P.A. 1972, as amended, the building official of the city is hereby designated as the enforcing agency to discharge the responsibility of the city under state Act 230, P.A. 1972, as amended. The city assumes re-sponsibility for the administration and enforcement of said Act throughout its corporate limits.

Sec. 26-50. Violation penalties.
Any person who shall violate a provision of the Michigan Building Code or a provi-sion of the Michigan Residential Code shall be responsible for a municipal civil infrac-tion, punishable by a fine as specified here-in for that violation:
Michigan Building Code, Class F
Michigan Residential Code, Class F
A person is responsible for a separate offense for each day that the person fails to comply with a stop construction order and for each week that the person fails to comply with any other validly issued order.

Sec. 26-92. Agency designated.
Pursuant to the provisions of the National Electrical Code and the Michigan Part 8, Electrical Code Rules, in accordance with Act 230, P.A. 1972, as amended, the electrical official of the city is hereby desig-nated as the enforcing agency to discharge the respon-sibility of the city under Act 230, P.A. 1972, as amended, State of Michigan. The city assumes responsibility for the administration and enforcement of said act throughout its corporate limits.

Sec. 26-93. Violation penalties.
Any person who shall violate a provision of the National Electrical Code or Michigan Part 8 shall be responsible for a municipal civil infraction, punishable by a fine as spec-ified herein for that violation:
National Electrical Code and the Michigan Part 8, Electrical Code Rules, Class F
A person is responsible for a separate offense for each day that the person fails to comply with a stop construction order and for each week that the person fails to comply with any other validly issued order.

Sec. 26-103. Violation penalties.
Any person who shall violate a provision of the Michigan Plumbing Code shall be responsible for a municipal civil infraction, punishable by a fine as specified herein for that violation:
Michigan Plumbing Code, Class F
A person is responsible for a separate offense for each day that the person fails to comply with a stop construction order and for each week that the person fails to comply with any other validly issued order.

Sec. 26-113. Violation penalties.
Any person who shall violate a provision of the Michigan Mechanical Code shall be responsible for a municipal civil infraction, punishable by a fine as specified herein for that violation:
Michigan Mechanical Code, Class F
A person is responsible for a separate offense for each day that the person fails to comply with a stop construction order and for each week that the person fails to comply with any other validly issued order.

A motion was made by Commissioner Runberg, seconded by Commissioner Tenney to adopt Ordinance No. 2025-10.
Motion approved by the following vote:
Yes, Commissioners Kubit, Kokaly, Burney Obershaw, Tenney, Dewitt, Runberg, Charlebois, 7.
No, None.

The meeting adjourned at 7:53 PM.

Christopher R. Girard, Mayor
Tema J. Lucero, City Clerk